



Criteria	Example of evidence required	Supporting resources	Notes
Agree to be fully supportive of disabled people using your facilities and responsive to advise and adaptations that can be carried out to your facilities to make them more accessible.	Training attended, Cooperate with RBDSLFL	RBDSLFL, Sporting Buddy Mentor	
At least 1 member of club designated disability officer/contact (ideally this should be a person with a senior position in the club or organization)	Training attended. Links with RBDSLFL	RBDSLFL, Sporting Buddy Mentor	
At least 1 member of club attends disability awareness training carried out by a RBDSLFL approved provider.	Attendance on course. Course dates available on the RBDSLFL website.	RBDSLFL, Sporting Buddy Mentor	
Club is a member of the Rochdale Borough Disability Sports & Leisure Forum	Attend meeting with the RBDSLFL. Evidence of having attended approved training course	RBDSLFL, Sporting Buddy Mentor	
Have an open constitution supporting access to the club regardless of sex, age, religion, race, sexuality and ability.	Copy of constitution for the public to view	Council for Voluntary Service, Sporting Buddy Mentor	
Agree to have contact details on the RBDSLFL website.	Send contact details to RBDSLFL web builder	RBDSLFL, Sporting Buddy Mentor	
Agree to have a DDA audit carried out on the building by an approved auditor	Appointment made with auditor	RBDSLFL, RADDAG, Sporting Buddy Mentor	
Agree to keep activities up to date with regards the RBDSLFL website.	Regular updates sent through RBDSLFL web builder	RBDSLFL, Sporting Buddy Mentor	



(Bronze Award Inclusive)

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Attend 2 meetings at the RBDSLFL a year.	Attendance a meetings	RBDSLFL, Link4life, Sporting Buddy Mentor	
Host a taster session for disabled people	This will be an example of running a session that will make it clear that it will be accessible for disabled people. This session can be run in conjunction with another facility or taster day. The primary role is to inform disabled people about you facility	RBDSLFL, Link4life, Sporting Buddy Mentor	
Further develop and update information on the RBDSLFL website	Regular updates on activities displayed on the RBDSLFL website	RBDSLFL, Link4life, Sporting Buddy Mentor	



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To have made disability provision part of your core planning.	Disability Awareness Training part of core training Employees to have National Governing Body disability award Publicity material openly promoting disability access	RBDSLFL, Link4life, Sporting Buddy Mentor	
Attend additional training for example Moving and Handling, Visual Impairment awareness training, Hearing Impairment awareness training National Governing Body disability awards etc.	Certificates demonstrating attendance at additional training courses	National Governing Bodies, Sport England, Council for Voluntary Service, Rochdale Council, Sporting Buddy Mentor	
Figures that demonstrate usage of facilities by disabled people.	Attendance records demonstrating use of facilities by disabled people	RBDSLFL, Sporting Buddy Mentor	
Promote disability access in own publicity material.	Section dedicated to disability provision in publicity material	RBDSLFL, Link4life, Sporting Buddy Mentor	
Raise funds to support disability access. Depending on nature of club and access to small funds this may also require developing a Friends of Group if it is a commercial provider. Again the RBDSLFL can give support in carrying this out.	Depending on nature of the organisation. A fund raising body may be set up individually by the organisation or the organisation may use the RBDSLFL as front for fund raising	Council for Voluntary Service, RBDSLFL, Link4life, Sporting Buddy Mentor	
A rolling training programme provided in house bringing new recruits up to speed.	Demonstration of at least one training course which can be administered by the disability champion	RBDSLFL, Link4life, Sporting Buddy Mentor	