



Rochdale Borough Disability Sports and Leisure Forum

Health & Safety at Work Statement

(Health & Safety at Work Act 1974)

Rochdale Borough Disability Sports and Leisure Forum's (RBDSLFL) Health & Safety at Work Statement covers the following premises:

All sites that are accessed and contractually linked with the RBDSLFL

It is the policy of the Management of RBDSLFL to provide the safest and healthiest possible working conditions in respect of employees and of other persons not in RBDSLFL employment and to enlist the support and co-operation of all concerned towards achieving this objective.

All individuals must accept some measure of responsibility in matters of health and safety. It is the duty of every employee, whilst at work, to take reasonable care for the health and safety of himself/herself and of other persons who may be affected by his/her acts or omissions at work.

Furthermore, he/she is required to co-operate with his/her employers to enable the latter to perform any duties and comply with any obligations imposed under any of the relevant statutory provisions.

With this in mind, the management will encourage full consultation with accredited representatives of employees on all matters relating to their health, safety and welfare to work. Such consultations may take place by day to day discussion of immediate needs with the management.

Responsibilities as Employers

The general duties of employers to their employees are set down in the Act as follows:

Section 2(1)

“It shall be the duty of every employer to ensure, so far as reasonably practicable the health and safety and welfare at work of all its employees.”

A health and safety person has been appointed to represent RBDSLFL and ensure this duty is discharged:

Overall Responsibility : Graeme Hill, Chairperson
all sites

Section 2(2)a

“That provision and maintenance of plant and systems of work that are, so far as is reasonably practicable, safe and without risk to health”

The appointed persons will carry out a system of monthly visual checks and a record kept of this check.

Section 2(2)b

“Arrangements for ensuring, so far as is reasonably practicable, safety and absence of risk or health in connection with the use, handling, storage and transport of articles and substances.”

RBDSLFL complies with COSHH requirements. All articles and materials are stored in safe and secure situations on all sites.

Risk Assessments will be carried out for any activity involving either a member of staff or service user where it is considered there may be a risk to the safety of the individual.

Section 2(2)c

“The provision of such information, instruction, training and supervision, as is necessary to ensure, so far as is reasonably practicable, the health and safety at work of employees.”

Regular training, both in house and external, is carried out to ensure everybody understands their own responsibilities in relation to Health & Safety at Work.

Section 2(2)d

“So far as is reasonably practicable as regards any place of work under the employers control, the maintenance of it in a condition that is safe and without risks to health and the provision and maintenance of means of access to and egress from it that are safe and without such risks.”

RBDSLFL acknowledges its responsibilities and has delegated some responsibility for day to day checking to its Senior staff. When items requiring attention are identified and reported in the approved manner, repairs will be undertaken as soon as possible.

Section 2(2)e

“The provision and maintenance of a working environment for employees that is, so far as is reasonably practicable, safe, without risks to health and adequate facilities and arrangements for their welfare at work.”

RBDSLFL values the staff working at and within its organisation and will constantly monitor the working environment to ensure the health, safety and welfare of its employees.

No charge may be levied on any employee for anything done or provided to meet any specific requirements for health and safety at work for the time being and with any relevant rules or procedure laid down by the management.

Responsibilities of Employees

Every employee within RBDSLFL is required:

- to co-operate with the management so as to enable them to carry out their own responsibilities and in particular to comply with any safety instructions issued.
- to take care of his/her own health and safety and that of his/her colleagues, by reporting to the management without delay any defects, unsafe practices or conditions using the maintenance form which should be passed to the line manager for action.
- to use any safety equipment and/or protective clothing supplied in connection with their job

Signed: Date:

Signed: Date: